

The 4 (Four) departments which have been declared as works departments vide this Office Memorandum will henceforth submit their bills pertaining works to the Pay & Accounts Office (HQ).

PAO (HQ) will process the bill as per the SPWD code and manual in the SIFMS and render the works accounts to Principal Accountant General's Office separately for each Department in addition to the Civil Accounts being sent.

The newly declared works divisions as above will reconcile the advances with the Principal Accountant General's office and transfer the advances given for stock materials to Works Advance Register to reduce the amount from the Civil advances and the adjustments thereof made as per the SPWD code & manual. Action taken report be communicated to the Controller of Accounts and PAO (HO) along with the statement showing the payments made till 30.04.2013 under various Civil works/Schemes pertaining to the Department for making necessary entry in the books of Accounts and in the SIFMS by PAO (HQ).

In the matter pertaining to the Agriculture, Horticulture Schemes, they will be executed as per the Manual already issued by that Department.

This O.M. will take effect from 1st May 2013.

Sd/-
(GOPAL BASNETT) SFAS,
CONTROLLER OF ACCOUNTS

Memo No.73-74/Fin/Accts dated 15.04.2013.

Copy for information to:

1. Secretary, Civil Aviation and Tourism Department
2. Secretary, Animal Husbandry & Vety. Services Department
3. Food Security & Agriculture Dev. Department,
4. Horticulture and Cash Crops Dev. Department
5. Pr. Accountant General, Lekha Parikcha Bhawan, Deorali
6. Director, Treasury, Pay & Accounts Office (HO)
7. Addl. Director, TPAO, East/West/North/South
8. All Officers in FRED
9. Guard File
10. File

Sd/-
DIRECTOR OF ACCOUNTS